



Consumer and Small Business Shopping, System of Record, and Enrollment Decision Support Tools for MNsure—June 2017

Addendum #1

Date of Addendum: June 28, 2017

Agency: MNsure

Original Due Date, Time: Wednesday, July 12, 2017, 3 p.m. Central Time

Revised Date, Time: Friday, August 4, 2017, 3 p.m. Central Time (Per Addendum #1)

Scope of Addendum

NOTICE TO ALL RESPONDERS: MNsure is issuing this addendum to provide additional clarification and a second question and answer period based on questions received during the initial question and answer period. The State reserves the right to issue additional addenda as may be required. This addendum shall become part of the RFP.

RFP Modifications

The following are changes and attachments to the RFP: clarifications to cost proposal section as a result of questions received, updating of timeline, addition of second question and answer period, and, attachment of answers to received questions. Additions are underlined and deletions are shown as a ~~strike through~~. Answers to Responder questions are referenced and attached.

REVISION 1: Section 8, “Cost Proposal,” is amended to read as follows:

Section 8: Cost Proposal (to be placed in separate, sealed envelope)

Provide the best financial proposal to complete the work for each Solution you are responding to.

Note: for Responders including a cost proposal for more than one Solution, pay close attention to the following directions:

Identify any costs savings Responder would apply if more than one Solution is purchased. The Evaluation process will review and score the standalone cost proposals and the discounted cost proposals. For example, if you are submitting three proposals, you may have ~~three cost proposals~~ four costing options for each Solution’s single cost proposal. This approach will allow MNsure to evaluate for best value. ~~Note: Preference will be given to those Responders responding to all three Solutions.~~

In addition, all cost proposals should address the following points to ensure consistency in approach:

- Identify any assumptions made to create your Cost Proposal(s)
 - Include any relevant onetime implementation costs
 - Include annual and biannual costs as applicable, if these costs are separate from onetime implementation costs
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- Assume a contract that will include extensions of up to four years (factor in total costs for five years in total)
- Factor travel or other costs into the bid
- If applicable, include costs for both a Solution hosted by the Vendor and a Solution hosted by MNsure
- Include any anticipated additional costs that will become the responsibility of MNsure. Any costs that are included at the time of negotiation which are not included in this proposal may lead the vendor's Proposal to be determined to be unresponsive

Section 8 is worth 300 points

REVISION 2: "RFP Schedule and Question and Proposals Information" section is amended to read as follows:

RFP Schedule and Question and Proposal Submission Information

RFP Schedule

Request for Proposals (RFP) solicitation published	Monday June 5, 2017
Deadline for submission of questions <u>#1</u> (via email only)	Friday, June 16, 2017, 3 p.m. Central Time
Questions and answers <u>#1</u> posted on MNsure website	Wednesday June 28, 2017
<u>Deadline for submission of questions #2 (via email only)</u>	<u>Friday, July 7, 2017, 3 p.m. Central Time</u>
<u>Questions and answers #2 posted on MNsure website</u>	<u>Friday, July 14, 2017</u>
Deadline for submission of proposal	<u>Friday, August 4, 2017</u> Wednesday July 12, 2017, 3 p.m. Central Time
Proposal evaluations commence	<u>Friday, August 4, 2017</u> Friday, July 14, 2017
Award decision	<u>August 25, 2017</u> July 28, 2017 (estimated)

RFP Questions #1

All questions must be submitted via email no later than 3 p.m. Central Time on Friday, June 16, 2017, to: Greg Jonsen, Director of Information Technology for MNsure.

Email address: greg.jonsen@state.mn.us

Email subject line: MNsure RFP Question(s)

RFP Questions #2

All questions must be submitted via email no later than 3 p.m. Central Time on Friday, July 7, 2017, to: Greg Jonsen, Director of Information Technology for MNsure.

Email address: greg.jonsen@state.mn.us

Email subject line: MNsure RFP Question(s)

REVISION 3: Responder questions and the State's answers are hereby attached and incorporated into this Addendum #1. The Questions and Answers are available on the [MNsure RFP page](#).

1. RFP Process and General Requirements
2. Solution 1
3. Solution 2
4. Solution 3